



MOUNT
MADONNA

445 Summit Road, Watsonville, CA 95076 · (408) 847-0406 · MountMadonna.org

FACILITIES & MAINTENANCE MANAGER

Experience creative self-expression and rich connections in an environment where heart and meaning are a part of everyday life! Mount Madonna Center is offering a unique opportunity for an inspired and motivated individual interested in serving within a renowned retreat center and multigenerational intentional yoga community situated on 380 acres of beautiful redwoods, rolling meadows, and scenic vistas overlooking the Monterey Bay.

Mount Madonna is a center for learning that offers practices for living for the sincere seekers, thought leaders, retreat goers, teachers and students who desire an experience at the source. Since 1978, we have been honored to host both luminaries and practitioners in spiritual and religious traditions, artistic endeavors, social justice, and conscious business, among many others. Our residential community of practice and related activities have been inspired by the yoga teachings and example of master yogi Baba Hari Dass.

Mount Madonna is committed to diversity, equity, inclusion, and belonging and strives to create a culture that empowers and supports individuals to bring their full and authentic self to the workplace.

We look forward to hearing from you!

TITLE: Facilities & Maintenance Manager

POSITION TYPE: Full-time, 35 - 40 hours per week

LOCATION: Mount Madonna Center, 445 Summit Road, Watsonville, CA 95076

RATE OF PAY: \$35.00 to \$40.00 per hour, depending on experience

REPORTS TO: Chief Operating Officer

WORK ARRANGEMENT: Residency or Commuter, details below

POSITION SUMMARY: The Facilities & Maintenance Manager leads the team responsible for maintaining and improving the physical infrastructure across Mount Madonna Center's 380-acre campus of residences, retreat facilities, and sacred spaces. This role oversees a multi-trade maintenance team (carpentry, plumbing, electrical, masonry, vehicle mechanics, and general maintenance support) and coordinates preventive maintenance, capital projects, and emergency repairs. Success in this role requires strong leadership and organizational skills, hands-on technical knowledge across multiple trades, and the ability to plan and prioritize work across a complex campus with aging, varied, and custom infrastructure. The ideal candidate is a working manager who can both direct a team and step in on technical work as needed, values stewardship of shared resources, and thrives in a mission-driven, service-oriented community environment.

CORE RESPONSIBILITIES:

- Supervise, schedule, and mentor the Facilities & Maintenance team, including trades staff (carpentry, plumbing, electrical, masonry) and general maintenance support and volunteers
- Plan, prioritize, and assign daily, weekly, and long-term maintenance work across the campus
- Oversee preventive maintenance programs for buildings, grounds, wells, septic systems, irrigation, and vehicles
- Manage facilities capital projects from scoping through completion, including contractor and vendor coordination
- Diagnose and troubleshoot electrical, plumbing, carpentry, and mechanical issues, and perform or assist with hands-on repairs as needed
- Ensure code-conscious, safe, and reliable operation of all campus systems, including electrical systems
- Maintain compliance with applicable safety, building, and electrical codes, and coordinate inspections as needed

- Manage the facilities budget, track expenses, and source materials and outside contractors as needed
- Partner with department leaders across campus to coordinate facilities needs for programs, retreats, and events
- Maintain accurate records of maintenance work, inspections, and equipment and systems documentation
- Respond to and coordinate emergency repairs, including after-hours as needed
- Other duties as assigned

QUALIFICATIONS & SKILLS:

- Demonstrated experience leading or supervising a maintenance or facilities team
- Broad hands-on experience across multiple trades (electrical, plumbing, carpentry, general building maintenance)
- Active electrical license (Journeyman or Master Electrician) strongly preferred, or willingness to work toward one
- Experience managing capital projects, contractors, and vendor relationships
- Strong organizational and planning skills, with the ability to manage competing priorities across a large campus
- Working knowledge of jobsite safety protocols and applicable building and electrical codes
- Experience with wells, septic, or off-grid/self-sufficient water systems a plus
- Budget management experience a plus
- Clear and effective communication, with strong interpersonal and team leadership skills

Physical Requirements:

- Reach, bend, stoop, and frequently lift up to 40 pounds safely and without exertion
- Possess finger and hand dexterity for using small tools and equipment
- Ability to climb ladders and work at heights, and to work outdoors in varying weather conditions

- Use protective hand and face coverings and/or masks throughout an entire shift, when necessary
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RESIDENCY AVAILABLE: This position offers the opportunity to reside in a Yoga community in beautiful natural surroundings. Residency includes housing, meals, and a modest monthly activity fee based on the total number of hours contributed. Those interested in joining our multigenerational residential community would be open to living in an intentional yoga community and engaging with others in a positive way. We ask everyone to abide by the vegetarian guidelines while on the property. More details about the residential agreement will be provided during the interview. While we prefer this staff member be residential, the role may be available for daily commute.

BENEFITS:

- Company-paid medical insurance after two months of employment. Options for self-paid dental and vision also available.
- Two weeks of accrued paid vacation per year, rolls over for a maximum accrual of three weeks
- Forty hours of paid sick time per calendar year
- Employee Sponsored Retirement Savings Plan after 3 months of employment
- Employees who commute receive one meal per day while working onsite and reduced pricing on lodging when work-related
- Reduced rates on wellness treatments and other retail services
- Access to:
 - Meditation, *asana* (postures), and Yoga philosophy classes
 - Walking/hiking trails with broad vistas, redwood forests, ponds, and wildlife
 - Seasonal retreats and programs
 - Community events
 - Cafe and bookstore
 - Community garden and chickens
 - Hot tub

APPLICATION: Send your resume and cover letter to work@mountmadonna.org

The Hanuman Fellowship dba Mount Madonna Center maintains a policy of providing equal opportunity in all aspects of employment. It is the policy of Hanuman Fellowship to ensure:

- a) Equal employment opportunity for all persons regardless of race, color, religion, age, disability, national origin, creed, gender, gender identity, sexual orientation or any other non-merit factor.
- b) Equal treatment, including but not limited to recruitment, hiring, promotion, discipline, compensation, assignment, benefits, training, furloughs and rehiring.